What can Chatter Only users access outside of Chatter?

Users with Chatter Only licenses can access standard Chatter people, profiles, groups, and files, plus they can:

- View Salesforce accounts and contacts
- Use Salesforce CRM Content, Ideas, and Answers
- Access dashboards and reports
- Use and approve workflows
- Use the calendar to create and track activities
- View and modify up to ten custom objects
- Add records to groups

Are Chatter Only users available in all editions?

You can have Chatter Only licenses in Performance, Unlimited, Enterprise, and Professional Edition organizations.

Is there any setup required for new Chatter Only users?

An administrator must expose the tabs for accounts, contacts, dashboards, and reports as they are hidden by default for Chatter Only users. Additionally, Salesforce CRM Content, Ideas, and Answers are disabled for Chatter Only users by default, and must be turned on for these profiles.

Note: Professional Edition organizations must have Profiles enabled to perform these tasks. For more information, contact the Support team at Salesforce.

Can my organization consist of only users with Chatter Only (Chatter Plus) licenses?

Yes, but you also need at least one administrator in the organization with a Salesforce license to manage these users.

Can my organization have Chatter Only and Chatter Free users?

Yes, your organization can contain both types of users.

Can I change a Chatter Only license to a Chatter Free license?

You can't convert a Chatter Only license or any other standard Salesforce licenses to a Chatter Free license. You can, however, deactivate the Chatter Only user and create a new Chatter Free user with a unique username. The history remains with the Chatter Only user.

Can administrators upgrade a Chatter Free license to a Chatter Only license?

Yes, an administrator can upgrade a Chatter Free license to a Chatter Only license. If you have available Chatter Only licenses in your organization:

1. From Setup, enter *Users* in the `Quick Find` box, then select **Users**.
2. Click **Edit** next to the Chatter Free user you want to upgrade.
3. Change the user license to `Chatter Only`.
4. Change the profile to `Chatter Only User`.
5. Click **Save**.

If you don't have available Chatter Only licenses, contact your sales representative.

Can Chatter Only users invite people to join Chatter?

Yes, Chatter Only users can invite people to join as long as invitations are enabled for the organization.

Can a Chatter Only user be a moderator?

Yes, a Chatter Only user can be a moderator if the administrator or another moderator assigns that privilege to them.

When Chatter Only users search, what can they see?

Chatter Only users see search results for all objects they have access to in addition to Chatter feeds. For example, if a user searches for "Acme", they see any accounts, contacts, custom objects, ideas, answers, activities, reports, documents, people, groups, files, and Chatter posts and comments that contain the word "Acme."

Can Chatter Only users add attachments?

Yes, Chatter Only users can attach a file to a

- Related list on an account, a contact, or a custom object
- Post or comment on an account or contact feed. The attachment is automatically added to the object's related list.

Can Chatter Only users add events to accounts and contacts?

Yes, Chatter Only users can use the Chatter Only calendar to add tasks and events. They can also associate tasks and events with accounts and contacts that they can see.

Can a Chatter Only user upload or view material in Salesforce CRM Content libraries?

Yes, Chatter Only users have the same access to Salesforce CRM Content as standard Salesforce users.

How much data storage and file storage does each Chatter Only user get?

Each Chatter Only user gets 20 MB of data storage and 2 GB of file storage.

Can a Chatter Only user use workflows?

A Chatter Only user can approve a workflow, but can't create new workflow rules.

Can I assign a Chatter Only user a task related to an opportunity?

No. Chatter Only users don't have access to opportunities.